

Your 2016-2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called 'Verification'. Federal regulations require the financial aid administration verify the information your family reported on your FAFSA. You and your spouse (if applicable) must complete this VERIFICATION process which includes completing and submitting this worksheet, tax return transcript(s) and all W-2 forms before we can determine eligibility for federal student aid. We may request additional information after we have reviewed your documents. Please contact our office if you have any questions. **Complete this fillable form and then print out to physically sign all 'signature' areas (if applicable). Submit all documents to CWC Financial Aid.**

STUDENT'S INFORMATION

Student's Last Name First Name M.I. Student's CWC ID #

Student's street address mailing address (if different) City State Zip Code

Student's Date of Birth Student's Home Telephone Number Cell Number

Student's Email Address What term(s) will you be attending CWC:
 Fall & Spring Fall only Spring only Summer 2017

STUDENT'S MARITAL STATUS: I am single I am married I am separated I am divorced I am widowed

HOUSING PLANS (while attending CWC): On Campus or Off Campus Live with parents, relatives, etc.

PRIOR COLLEGE HISTORY: - Have you previously attended any colleges (including CWC, university, community college, vo-tech institutions)? (Include dual or concurrent courses while in high school)

- No, I have never attended any college. This is my first year in college.
- Yes, I have previously attended college. List your college history (including dates of attendance below). You must also order 'official' college transcripts from all previous colleges.

Name of college: _____ Dates: _____ Name of college: _____ Dates: _____
 Name of college: _____ Dates: _____ Name of college: _____ Dates: _____

STUDENT'S HOUSEHOLD INFORMATION – List the people in your household (include yourself, your spouse (if applicable), your children and any other people who will receive more than one half of their support from you / spouse from July 1, 2016, through June 30, 2017. Include the name of the college for any household member who is, or will be, enrolled in college at least half time (6 credits or more) in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2016, and June 30, 2017. If you need more space, include information on a separate page. (include student's name and ID number on the top of the page).

Full Name of household member	Age	Relationship to the student (Student, Spouse, Child)	Name of College (attending at least half time) in 2016-17

Student's Full Name: _____

Student's CWC ID #: _____

STUDENT & SPOUSE'S 2015 INCOME INFORMATION

STUDENT & SPOUSE TAX FILING INFORMATION – Did you 'file' a 2015 IRS Federal Tax Return? Did you use the IRS Data Retrieval Tool?

YES, I did file a federal tax return **AND** I used the IRS Data Retrieval Tool when completing my FAFSA. Submit 2015 W-2 forms (if you do not have your W-2's, order 'wages and income statements' by completing the IRS Form 4506-T).

YES, I did file a federal tax return **BUT** I did **NOT** use the IRS Data Retrieval Tool when completing my FAFSA. Order a Tax Return Transcript and also submit 2015 W-2 forms (if you do not have your W-2's, order 'wages and income statements' by completing the IRS Form 4506-T).

NO, I have not yet filed my taxes (please explain): _____

NO, I certify that I did NOT and I am NOT required to file a 2015 federal tax return. **Student Signature:** _____
Order a Verification of Non-Filing and also submit 2015 W-2 forms (if you do not have your W-2's, order 'wages and income statements' by completing the IRS Form 4506-T and order BOTH a Verification of Non-Filing and your Wage and Income Statements by completing the IRS Form 4506-T).

Student: I certify that I was not employed and had no income earned from work in 2015. **Student Signature:** _____

Spouse: I certify that I was not employed and had no income earned from work in 2015. **Spouse Signature:** _____

List below the name of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is provided. Submit copies of all 2015 IRS W-2 forms issued to you by your employers. List every employer even if the employer did not issue an IRS W-2 form (you will need to request a duplicate copy from your employer or order wage and income statements from the IRS.) Include information for both student and spouse (if applicable). *Need more space, include information on a separate page, (include student's name and ID number on the top of the page).*

Student & Spouse Employer's Name	Annual Amount Earned in 2015	W-2 Attached?
	\$	<input type="checkbox"/> YES <input type="checkbox"/> No, ordering
	\$	<input type="checkbox"/> YES <input type="checkbox"/> No, ordering
	\$	<input type="checkbox"/> YES <input type="checkbox"/> No, ordering
	\$	<input type="checkbox"/> YES <input type="checkbox"/> No, ordering

STUDENT & SPOUSE'S 2015 ADDITIONAL FINANCIAL INFORMATION

Did you **PAY** child support because of divorce or separation or as a result of a legal requirement. **Don't include** support for children listed in your household on reverse side? NO YES complete the box below - (*Do not estimate the amounts. If you are unsure of amount PAID, order a printout from Support Enforcement and submit it to our office to document the correct amounts.*)

Name of person who PAID child support?	Name of person who child support was PAID to?	Child's Name (child support was for)	Child's Age	Total ANNUAL amount of child support PAID in 2015?
				\$
				\$
				\$

Did you have any taxable college grant and scholarship aid **reported to the IRS in your adjusted gross income**? Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships? NO YES, how much: \$_____ (**submit documentation (1098T, etc.)** Received from: _____)

Student's Full Name: _____

Student's CWC ID #: _____

STUDENT AND SPOUSE'S 2015 UNTAXED INCOME

Did you have payments to tax-deferred pension and retirement savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H and S. **Don't include** amounts reported in code DD (employer contributions toward employee health benefits)? NO YES, how much: \$ _____

Did you have untaxed portions of IRA distributions from IRS Form 1040—lines (15a minus 15b) or 1040A—lines (11a minus 11b). If negative value, enter 0? NO YES, how much: \$ _____ Was this amount a rollover? NO YES

Did you have untaxed portions of pensions from IRS Form 1040—lines (16a minus 16b) or 1040A—lines (12a minus 12b). If negative value, enter 0? NO YES, how much: \$ _____ Was this amount a rollover? NO YES

BENEFITS FROM ANY FEDERAL OR STATE PROGRAMS

In 2014 or 2015, did anyone listed in your household receive benefits from Supplemental Nutrition Assistance Program (SNAP) / food stamps?

NO YES, I certify that I received SNAP benefits. Signature: _____

If there is a discrepancy with your FAFSA, you will need to submit a printout from the agency who issued the SNAP benefits.

Some families receive additional benefits that are NOT counted on the FAFSA. To help us know how your family met living expenses, did anyone in your family receive any of the following federal programs in 2015?

Supplemental Security Income (SSI) Free/Reduced Price Lunch TANF WIC Tribal - Per Cap benefits

HIGH SCHOOL COMPLETION STATUS

Provide **one** of the following documents to indicate your high school completion status when you begin college in 2016-17:

- The student's final official high school transcript that shows the graduation date and GPA.
- A state certificate or transcript received by a student after the student passed a State-authorized equivalency examination (GED, HiSET, or TASC) that the State recognizes as the equivalent of a high school diploma.
- For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, he or she must contact the Financial Aid Staff Member at CWC.

STUDENT / SPOUSE CERTIFICATIONS AND SIGNATURES

You must print and sign this to certify that all information reported on this worksheet is complete and correct.

I certify that all information reported on this worksheet is complete and correct. I also understand it is my responsibility to order and submit the appropriate tax return transcript / Verification of Non-Filing. I will also submit all W-2's forms for 2015. *I further understand if I purposely give false or misleading information, I will be reported to the Department of Education and could be fined up to \$20,000, sent to prison or both.*

Student Signature: _____

Spouse signature: _____ Date: _____

Student's Full Name: _____

Student's CWC ID #: _____

2016 2017 IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

(Do not complete in advance – to be completed in the presence of a CWC Official OR in the presence of a Public Notary)

The student must appear in person at CENTRAL WYOMING COLLEGE to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official or if unable to complete in person must be completed in the presence of a Notary Public, the Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose
 (Print Student's Name)

and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending CENTRAL WYOMING COLLEGE for 2016–2017.

Student Signature: _____ Student's ID Number: _____ Date: _____

Central Wyoming College - Certificate of Acknowledgement (Office Use)

Student's Name: _____ Student's ID #: _____

Presented _____
 (Type of unexpired valid, government-issued photo ID)

CWC Official Signature: _____ Date: _____

If the student is unable to appear in person to verify his or her identity, the student must provide to CWC:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided above, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose was the document notarized.

Public Notary - Certificate of Acknowledgement (to be completed if a student is not able to appear in person at CWC)

State of _____ City/County of _____
 On _____, before me, _____
 (Date) (Notary's name)

personally appeared, _____
 (Printed name of signer)

and proved to me on basis of satisfactory evidence of identification _____ to
 (Type of unexpired government-issued photo ID provided)
 be the above named person who signed the foregoing instrument.

WITNESS my hand and official seal
 (seal)

 (Notary signature)

My commission expires on _____
 (Date)