



Elementary Education Articulation Agreement Between Central Wyoming College and Valley City State University

Introduction: This articulation agreement formally recognizes that Valley City State University (hereinafter VCSU) and Central Wyoming College (hereinafter CWC) are educational institutions that agree to work together to provide educational opportunities for the students of their institutions.

Purpose: The purpose of this agreement is to provide a seamless transfer from CWC to VCSU. Students will earn an Associate degree from CWC and a Bachelor of Science in Education degree and elementary education major from VCSU. This agreement will be set up so that students will be able to complete both an Associate degree from CWC and a Bachelor of Science in Education degree from the same location.

Motivating Principles and Values:

1. Students will be well served by the partnership and the high-quality teacher education program set forth in this agreement.
2. This partnership will benefit the educational needs of the region by providing high quality teacher education graduates.
3. Both campuses will maintain compliance with state and national accreditation guidelines that ensure teacher quality.
4. This partnership will provide a high-quality collaborative program to students in a convenient, timely, flexible, and cost-effective manner.

Accreditation: VCSU is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools; The Council for the Accreditation of Educator Preparation (CAEP); and approved by the State of North Dakota Education Standards and Practices Board (NDESPB). CWC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the National Association for the Education of Young Children.

Longevity of Agreement: This agreement will be in effect for five academic years, beginning September 2022. If the program is terminated, students who have begun the program and are in the process of completion will be allowed to finish within a one- or two-year timeline.

Termination or Revisions: CWC and VCSU agree to provide at least 90 days advance written notification of their intent to terminate the agreement. All revisions of this agreement require written approval by those who sign this agreement or their successors. Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors.

Governance and Management: This agreement shall be governed by the academic policies and procedures of CWC and VCSU. According to the requirements and conditions of the program and accreditation guidelines, the Elementary Education Program will be governed by the School of Education at VCSU. The Joint Elementary Education Program Committee will resolve any instructional and logistical issues.

The Joint Elementary Education Program Committee will consist of the following:

CWC Representatives:

- One Faculty Representative from the Education Program

VCSU Representatives:

- Vice President for Academic Affairs
- Dean for School of Education
- Director of Online Learning

Campus Responsibilities: Coursework in the VCSU Bachelor of Science in Education in elementary education will be delivered to the CWC campus using various distance delivery technologies. CWC will provide mutually agreed upon classrooms and workspace for VCSU. The classrooms that are provided are subject to availability.

Advising: CWC will provide an on-site advisor. The advisor will be the source of information for advisees concerning any special considerations relating to this cooperative program. The third-year students will be appointed a VCSU advisor who will provide expertise regarding VCSU policies and procedures, e.g., transfer, graduation requirements, pre-requisites.

Admission: Students taking CWC course(s) must apply and be accepted for admission at CWC. Students taking VCSU course(s) must apply and be accepted for admission at VCSU. All admission policies at the respective institutions will apply.

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It is agreed upon that CWC will provide general education courses, supplementary curriculum, and elective courses which satisfy VCSU graduation requirements of students enrolled in this program, based on CWC minimum enrollment standards.

Registration: Each institution will follow its own policies and procedures for registering students for their course(s). CWC will be responsible for registering students in their course(s), and VCSU will be responsible for registering student(s) in their course(s). Registering for CWC and VCSU course(s) will be separate functions. Registration for course(s) will follow the respective institution's timeline and procedures, including add/drop and withdraw.

Graduation Requirements: A minimum of 120 total credits are required for a bachelor's degree and must be taken from the appropriate categories. Students must complete a minimum of 30 semester credits of upper level (300-400 level) courses. Students must complete a minimum of 30 semester credits from VCSU to complete graduation requirements from VCSU. Credit hours earned at CWC that do not meet general education, major or professional education sequence requirements will be used for electives courses.

As part of VCSU's EDUC 490 (student teaching requirements, students must complete a Teaching for Learning Capstone (TLC) that illustrates the best evidence of meeting the VCSU Teacher Education Program's Conceptual Framework of Plan, Implement, Evaluate, and Reflect.

Tuition and Fees: Students taking courses offered by VCSU will be charged and pay all VCSU tuition and fees, including technology fees. Students taking courses offered by CWC will be charged and pay all CWC tuition and fees, including technology fees. During semesters when students are enrolled only in VCSU courses, CWC will assess and collect a fee to the students who elect to have access to CWC computer labs and the Fitness Center.

Marketing: VCSU will be responsible for providing CWC with marketing materials to distribute to prospective students. CWC will display information about this agreement on their transfer website. CWC will work collaboratively with VCSU to identify prospective students for this program.

Textbooks: Textbooks for the VCSU courses will be purchased through the VCSU bookstore. Textbooks for the CWC courses will be purchased through the CWC bookstore.

Financial Aid: Students enrolled in a CWC two-year degree program will have all aspects of their Federal Title IV Financial Assistance administered by CWC's Financial Aid Office. This includes, but is not limited to:

- Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds.
- Assessment and enforcement of satisfactory academic progress standards.
- Calculation and distribution of refunds.
- Administration of all aspects of the Federal Direct Loan Program.

During the student's enrollment at CWC, CWC policies and procedures will apply. Student budgets (cost of attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other CWC students. A contact person from the CWC Financial Aid Office will be identified to work with a contact person from the VCSU Financial Aid Office.

Valley City State University will be responsible for awarding aid to students who have been accepted to the VCSU elementary education program. Students will have all aspects of their Federal Title IV Financial Assistance administered by VCSU Student Financial Aid Office. This includes, but is not limited to:

- Processing of applications, evaluation of eligibility, awarding, and disbursement of funds.
- Assessment and enforcement of satisfactory academic progress standards.
- Calculation and distribution of refunds.
- Notifying changes in enrollment status to lenders under the Federal Direct Loan Program.

During enrollment in the VCSU elementary education program, VCSU policies and procedures will apply. Student budgets (cost of attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other VCSU students with the same residency. A contact person from the CWC Financial Aid Office will be identified to work with the contact person from the VCSU Financial Aid Office.

Students on the CWC campus are not eligible for VCSU sponsored scholarships, waivers, or student work-study while pursuing a degree from VCSU. Students enrolled in the VCSU program are not eligible for CWC sponsored scholarships or waivers.

After students are admitted to VCSU, satisfactory progress will be monitored based on VCSU policy to assure that satisfactory progress requirements are met.

Student Life: Rules, regulations, and policies that govern student life that are listed in the CWC Student Handbook will be applicable to students enrolled in courses while at CWC. For example, housing, parking, and conduct policies will be governed by CWC.

Student Services: VCSU students at CWC who are enrolled in at least one CWC course will have the same access to student services as full-time CWC students.

Academic Support Services: CWC will provide tutoring and disability support services for CWC courses. VCSU will provide tutoring and disability support services for VCSU courses. If students have documented disabilities that may affect their academic experience and are seeking accommodations, it is their responsibility to supply documentation and make a request for services through the office of Student Academic Services as soon as possible.

Technology and Support Services: VCSU will provide students in this program adequate technical support in a timely manner for the courses taken from VCSU. CWC will provide students in this program adequate technical support in a timely manner for the courses taken from CWC.

Students enrolled in at least one VCSU course will have full access to VCSU technology services, including a Blackboard account and a VCSU email/messaging account. Students may elect to pay the VCSU technology “buy up” fee if they would like full-time access to a VCSU laptop according to the established procedures. Please contact VCSU technology services for additional information by phone at 701-845-7340 option 1.

All online students in VCSU courses are expected to abide by the technical requirements, as outlined by university policy.

Academic Procedures: VCSU academic guidelines, policies, and procedures for the students enrolled in courses through this arrangement on the CWC campus apply in regard to the following:

- Academic probation/suspension
- Graduation honors
- Academic honors
- Official withdrawal
- Course load limitations

CWC’s and VCSU’s respective academic guidelines, policies, and procedures for students enrolled in courses through this arrangement on the CWC campus apply on a course-by-course basis in regard to the following:

- Course repetition
- Incomplete work
- Course challenges
- Attendance
- Add/Drop dates for individual classes

VCSU’s School of Education Director for Online Elementary Education Programs will be the agreement manager for the articulation between CWC and VCSU.

Amendments to the Agreement: Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors. The agreement may be terminated at any time through joint action of the two presidents with adequate provision for currently enrolled student

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Below is a list of General Education Equivalent Courses for Block Transfer to the VCSU Elementary Education Program. General Education requirements for an Association Degree is determined by CWC. Students must complete the asterisk Gen Ed courses listed on the left column through CWC or VCSU for admission to the VCSU education program.

VCSU Gen Ed Requirements	
Course	Credits
English Composition	
ENGL 110 College Composition I*	3
ENGL 120 College Composition II* or ENGL 125 Introduction to Professional Writing	3
Speech Communication - Select one of the following	
COMM 110, 212, 216	3
Mathematics - Select one of the following	
MATH 103, 104, 107, 165, 210	3
Biology Lab Science - Select one course from the following *	
BIOL 111, 150, 151, 170	4
Geology Lab Science - Select one course from the following *	
GEOG 100, 106	4
Computer Sci & Lit - Select one of the following	
CIS 170; CSCI 120, 127, 160; SE 110	3
Wellness - Select one of the following	
HPER 100 Concepts of Fitness and Wellness or HPER 212 Introduction to Stress Management	2
Humanities Literacies - Select one of the following	
COMM 211; ENGL 220, 225, 232, 241, 242, 261, 262; HUM 201; PSYC 200; SPAN 101, 102, 201, 202; THEA 110	3
Humanities Art or Music - Select one of the following	
ART 110, 115, 210, 211; HUM 202; MUS 100, 101, 206, 207	3
Social Science - Select two of the following *	
PSYC 111 Introduction to Psychology*	3
HIST 103 U.S. to 1877* or HIST 104 U.S. Since 1877	3
Additional Humanities or Social Science *	
GEOG 111 Survey of Geography*	3
* Required General Education Course	
Total Credits	40

CWC Gen Ed Requirements	
Course	Credits
English Composition	
ENGL 1010 English Composition I	3
ENGL 1020 English Composition II or ENGL 2005 Technical Writing	3
Speech Communication - Select one of the following	
CO/M 1000, 1030, 2130; MGMT 2130	3
Mathematics - Select one of the following	
MATH 1000, 1100, 1400, 1450, 2200; STAT 2050	3-4
Lab Science-Select one of the following-one lab sci must include lab	
BIOL 1002, 1010, 1020, 1080	4
Lab Science-Select one of the following-one lab sci must include lab	
GEOG 2150; GEOL 1070, 1100, 1200, 1470	4
Computer Sci & Lit - Select one of the following	
CMAP 1200, 1680; COSC 1000, 1010, 1030, 2030	3-4
Wellness - Select one of the following	
HLED 1282 Exercise, Health & Wellness	2
Humanities Literacies - Select one of the following	
AIST 2340; CO/M 1480,2135; ENGL 2050,2140,2186,2210, 2220,2230,2320,2286,2310,2340; FILM 1100,1200; HIST 2225,2320; HUMN 2025, 2430; PHIL 1000; RELI 1000, 2225,2320; SPAN 1010,1020,2030; THEA 1000,1100,2005,2101,2020	3-4
Humanities Art or Music - Select one of the following	
ANTH 2022; ART 1000,2010,2020,2022; HUMN 2025*; MUSC 1000,1010,1425,2050,2055,2057	3
Social Science - Select two of the following	
PSYC 1000 General Psychology	3
HIST 1210 U.S. History I or HIST 1220 U.S. History II	3
Additional Humanities or Social Science-Select one of the following	
GEOG 1000, 1020; G&R 1010	3
* HUMN 2025 may be used as literacies or art/music, but not both	
Total Credits	40

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VCSU Elementary Education Requirements	
Course	Credits
EDUC 210 Creative Activities	2
EDUC 277 Mathematics for Elementary Teachers I	3
EDUC 278 Mathematics for Elementary Teachers II	3
EDUC 315 Mathematics in the Elementary School	3
EDUC 320 Social Studies in the Elementary School	3
EDUC 321 Foundations of Reading Instruction	3
EDUC 322 Methods of Language Arts Instruction	3
EDUC 323 Methods of Reading in the Elem School	3
EDUC 330 Children's Literature	3
EDUC 350 Elem Practicum and Classroom Mgmt	2
EDUC 355 Science Methods for Elementary Teachers	3
EDUC 491 Senior Portfolio	1
Total Credits	32

CWC Equivalent Elementary Education Courses	
Course	Credits
MATH 1100 Number & Operations for Elem School Teach	3
MATH 1105 Data, Prob & Algebra for Elem School Teach	3
EDEL 2140 Teaching Literacy in the Elementary School	3
EDEL 2280 Literature for Children	3
EDUC 2100 Practicum in Teaching	2-4
Total Credits	32-34

VCSU Chemistry, Physics, STEM Ed Requirements	
Course - Select one of the following	Credits
CHEM 115, 116, 121, 122; PHYS 100, 110, 211, 212, 251, 252; STEM ED 160	4-5
Total Credits	4-5

CWC Equivalent Chemistry, Physics, STEM Ed Courses	
Course - Select one of the following	Credits
ASTR 1050; CHEM 1000, 1020, 1030, 1090, 2300; PHYS 1050, 1090, 1110, 1310, 1110, 1120, 1310, 1320	4
Total Credits	4

VCSU Professional Education Sequence Requirements	
Course	Credits
EDUC 240 Education Exceptional Students	3
EDUC 250 Introduction to Education	3
EDUC 249 Intro to VCSU Teacher Education	1
EDUC 283 Understanding Cultural Diversity in Educ	3
EDUC 300 Educational Technology	2
EDUC 352 Culturally Diverse Practicum or EDUC 464 Practicum in the ELL Classroom	1-2
EDUC 400 Education Psychology	2
EDUC 450 Trends in Assess and Educ Issues	2
EDUC 490 Student Teaching (Elementary)	10
PSYC 250 Developmental Psychology	3
Total Credits	30-31

CWC Equivalent Professional Education Sequence Courses	
Course	Credits
EDEX 2482 Intro to Special Education	3
EDFD 1101 Intro to Education and EDFD 2020 Foundation of Education	2 3
ITEC 2360 Teaching with Technology	3
EDFD 2100 Education Psychology	3
EDST 2550 Educational Assessment	3
PSYC 2300 Developmental Psychology or EDFD 2450 Human Life Span Development	3
Total Credits	35-36

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VCSU Graduation Requirements

Admitted To VCSU Teacher Education Program	Complete 30 upper division semester credits
Admitted To Student Teaching	Complete 30 semester credits at VCSU
Complete Praxis Content Knowledge Exam	2.75 Cumulative GPA Minimum
Complete Praxis PLT Exam	2.0 Gen Ed GPA Minimum
Complete 120 semester credits	2.0 Major GPA Minimum

Signatures:

For Central Wyoming College:

BP Lyndall

Sep 22, 2022

CWC President

Date

Kathy Wells

[Kathy Wells \(Sep 26, 2022 10:53 MDT\)](#)

Sep 26, 2022

CWC Vice President of Academic Services

Date

For Valley City State University:

Alan LaFave

[Alan LaFave \(Sep 22, 2022 11:36 CDT\)](#)

Sep 22, 2022

VCSU President

Date

Larry Brooks

[Larry Brooks \(Sep 22, 2022 09:53 CDT\)](#)

Sep 22, 2022

VCSU Vice President of Academic Affairs

Date

Allen Burgad

[Allen Burgad \(Sep 22, 2022 08:35 CDT\)](#)

Sep 22, 2022

VCSU Dean, School of Education

Date



VCSU CONSORTIUM AGREEMENT

Valley City State University (VCSU) students who plan to concurrently enroll at a **Host** Institution during a term may use this form to document coursework and costs at the **Host** Institution. Under this agreement, VCSU will act as the **Home** Institution (institution administering financial aid and awarding degree).

Student Name: _____ Student ID: _____

VCSU Degree and Major/Program: _____

Host Institution: -----

Host Institution Phone#: _____ Fax#: _____

Term/Year: (Please circle term requesting) Fall Spring Summer Year: _____

Term Start Date: _____ Term End Date: _____

General Requirements and Notices:

1. I must be enrolled in a degree, certificate, or other recognized credential program at the home institution.
2. I am taking courses at the Host institution that are transferrable to the home institution's degree, certificate, or recognized credential as certified by my Home institution's advisor.
3. I will file a FAFSA and complete the required financial aid processes prior to all applicable deadlines.
4. I am required to take a minimum of 6 (six) credit hours with a minimum of 1 (one) VCSU course during the term.
5. I am expected to utilize my VCSU email account (this is VCSU's official form of communication).
6. I must maintain Satisfactory Academic Progress on all credits. See <https://www.vcsu.edu/financialaid/satisfactory-progress-requirements> for more information.
7. I must complete a Consortium Agreement for each Host institution I will be attending.
8. I must notify VCSU's Financial Aid Office if I fail to begin attendance in the courses listed and approved by this Consortium Agreement (701-845-7541).
9. I must inform the Home and Host institutions of any change in enrollment status, including withdrawing from all courses or substitution of approved courses.
10. I must request that the Host institution provides the home institution with a Host institution transcript upon completion of the term. (Future financial aid will be placed on hold until this official transcript is received and evaluated by VCSU.)
11. Financial Aid will be disbursed according to the VCSU disbursement schedule.
12. I will pay tuition, fees, and other charges at the Home and Host institution.
13. I understand that I must initiate "Direct Deposit" arrangements with the home institution through my Campus Connection or contact the Business Office (701-845-7236) to arrange for excess financial aid to be sent to me.

Student Signature: _____ **Date:** _____

Courses taken at the Host Institution:

Course#	Course Title	Credit Hrs.	Start Date	End Date

The Host Institution Financial Aid Office will review this agreement and, if approved, forward it to the Home Institution (contact information listed below). The Host Institution agrees to not provide financial aid to the student during this term and will verify class attendance/participation at the start of the term.